

Move out Checklist

Kitchen	
	Exhaust fans and vent covers should be clean and in working order
	Cabinets, shelves, drawers and counter tops must be washed inside and out, and shelf liners removed.
	All appliances (Refrigerators/Freezers, Stoves/Ovens/Cooktops, Dishwashers and Trash Compactors) to be cleaned inside and outside.
	All sinks, faucets and garbage disposals must be washed out and cleaned.
	Kitchen floors, walls, and doors must be washed
Bathrooms	
	Floors and walls must be cleaned, with particular attention to the grout and caulking
	Area behind toilet must be cleaned
	Tubs, Showers, Sinks and Commodes must be cleaned and free of soap scum or residue.
	Medicine Cabinets, vanities and drawers must be cleaned inside and out, shelf liners removed.
	All drains are clear
	All toilets flushed properly
	All mirrors wiped clean
Windows	
	All windows are washed, including storm windows
	Area between window and screen/storm window is clean
	All blinds are clean
	Screens and storm door inserts are left in good condition
HVAC	
	Clean filters installed
	Oil/Propane Tank must be filled to the level of when it was received
Exterior	
	No items left outside or in storage sheds, all trash removed from property and bins emptied.
	Lawn is cut and free of leaves
	Gutters clean
	Walkways are swept and free of weeds
	Shrubbery is trimmed
	Flowerbeds are free of weeds
	Oil stains are cleaned off of garage or driveway
Laundry	
	Washing Machine exterior must be cleaned and inside left free of soap residue
	Dryer exterior must be clean and the filter screen free of lint
	Laundry and Utility rooms must be free of dust, dirt and debris.
General	
	All light fixtures are clean with working bulbs
	All walls and woodwork (baseboards, moulding, etc.) cleaned and free of marks and stains
	All keys, manuals and remotes are returned
	All carpeted areas (including steps) must be professionally cleaned by an approved vendor. Paid receipt supplied at time of move out inspection.
	Scuff marks cleaned off walls
	Touch-Up painting where needed - EVEN FINISH AND EXACT MATCH REQUIRED!
	All electrical outlets and switch plates must be free of dirt and smudges
	Sliding glass doors must be wiped and the door tracks must be cleaned.